



20th IEEE International Conference on Factory Communication Systems 17-19 April 2024, Toulouse, France

CALL FOR SPECIAL SESSIONS

WFCS 2024 will include Special Sessions (SSs) to enhance the technical program and focus on new trends and breakthroughs. A SS can cover subjects belonging to the topics of interest of the conference, or novel topics consistent with those identified within the topics of interest. A SS can also have the drive from specific Research & Innovation projects or clusters of projects.

Organization of Special Sessions

If you are interested in organizing a SS, please follow the “Rules for organization of Special Sessions” (see below) and contact Special Sessions Chairs, Javier Silvestre-Blanes (jsilves@disca.upv.es) and Paulo C. Bartolomeu (bartolomeu@ua.pt). Please note that the deadline for SS proposals is December 10th, 2023.

Rules for organization of Special Sessions

SSs are aimed at bringing together Researchers from different institutions and countries. For this reason, it is recommended not to submit proposals with organizers from a single institution or from a single country. Please, take into account the following rules when proposing a SS:

- The SS Call for Papers should be prepared using this template: [WFCS2024-SS-template.docx](#).
- In particular, please follow the next rules when proposing the Reviewers list of the Call for Papers:
 - The minimum number of reviewers to provide in the list is 12.
 - The list can include the organizers, but it must include at least 5 reviewers other than the organizers and, if possible, from institutions other than theirs.
 - Each reviewer included in the list **must have accepted an invitation** sent by the organizers of the SS to be part of said list.
- The evaluation phase of a SS proposal starts immediately after its submission, and the publication on the conference website happens as soon as the SS is approved by the Chairs.
- Once a SS is approved, it is the duty of the organizers to publicize the SS to attract a sufficient number of quality papers from Researchers, Practitioners, and industries in the field.
- The conference will be fully on-site. Different conference formats will be adopted only if deemed strictly necessary.
- The format and length of the papers submitted to a SS must follow the same rules as regular papers.
- The SS must include at least 4 accepted papers.
- At least 3 of the institutions that publish in the SS must be different from the institution(s) of the Organizer(s).
- The SS must include at least 2 different countries.
- If a SS has too few papers, accepted papers will be allocated to regular sessions wherever possible.
- Reviewers or SS co-chairs may recommend a SS paper to be submitted as a WiP paper. In that case, the SS co-chairs could propose authors to re-submit it as a WiP.
- An individual can be (co-)Organizer of up to two SSs.
- An individual cannot be (co-)Author of more than two papers submitted to the same SS.
- Papers from Organizers cannot exceed 60% of the contents of the SS.
- Papers submitted to a SS will undergo the same review process as regular papers. The Special Session Organizers are not involved in the management of the review process. The SS co-chairs are responsible for organizing the peer-review process of each SS. They will select Reviewers from both the list of Reviewers proposed by the SS proposers and from the WFCS TPC.
- Before starting the review process, Special Session Organizers must explicitly declare papers which present a conflict of interest for them. A conflict of interest arises where the judgement about the quality of a paper is, or can potentially be, influenced by one or more of the organizers being (co-)Authors, or by knowing or having relationship with some of the Authors. To ensure independent reviews, any potential conflict must be immediately notified to the Special Session Chairs.

Important dates:

Deadline: December 10th, 2023

Notifications: December 17th, 2023



Website: www.wfcs24.inviteo.fr/